



***UDC Amendment Request Application for External Parties***  
***(neighborhoods, external agencies, stakeholders, etc.)***

**Part 1. Applicant Information**

Name: Cynthia Spielman Organization (if applicable): Tier One Neighborhood Coalition  
Address: [REDACTED]  
Phone: [REDACTED] Email: [REDACTED]  
Signature: Cynthia Spielman Date: 1/30/2022  
(Include title if representing a governmental agency or public/private organization)

**Part 2. Basis for Update (check only one)**

- ☐ Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC  
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- ☐ Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- ☐ Completed Rule Interpretation Determination (RID)
- ☐ Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

**Part 3. Reason(s) for Update (check all that apply)**

- ☐ Modify procedures and standards for workability and administrative efficiency
- ☐ Eliminate unnecessary development costs
- ☐ Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- ☒ See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

**Part 4. Summary of Proposed Update with Suggested Text (see application instructions)**

To enhance public engagement, in accordance with the city's adopted principles of public participation, to notify stakeholders registered with the City of San Antonio to include registered Neighborhood Associations, Homeowner Association, and Community organizations. To ensure existing codified plan areas and those created through the SA Comprehensive plan are notified of changes to their communities.

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## *UDC 2021 Proposed Amendment*

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**Amendment 16-8**

**Applicant:** Tier One Neighborhood Coalition – Cynthia Spielman

**Amendment Title** – ‘Sec. 35-403. – Notice Provisions.’

**Amendment Language:**

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Notes:

- (1) Notice shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property, within two hundred (200) feet of the property. Notice for zoning cases shall be sent prior to the tenth day before the date of the public hearing at the zoning commission. Notice for demolition applications shall be sent prior to the seventh day before the date of the public hearing at the historic design and review commission. Notice shall not be required for text amendments to the Community, Neighborhood, Perimeter or Sector Plans.
- (2) Notices shall be sent to registered neighborhood associations, [registered community organizations, and planning team members from a neighborhood plan, community plan, perimeter plan, sector plan or any plan adopted pursuant to V.T.C.A. Local Government Code ch. 213](#), within two hundred (200) feet of the project.

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